

Appointed Director

“Inspiring lives through the Art of Taekwon-Do”

International Taekwon-Do is the national body responsible for the promotion and development of the martial art in New Zealand, as recognised by Sport New Zealand.

Taekwon-Do was designed for self defence, and there is a strong emphasis on the moral aspects of the art, such as discipline, humility and self control. “Tae” means to jump or kick with the foot; “Kwon” means to punch with the hand or fist; and “Do” means art or way. Taekwon-Do is suitable for all ages and abilities.

Taekwon-Do was established in New Zealand in the early 1970s. It currently has 50 clubs nationwide catering for 3,000 members.

The current Board has a strong governance culture, operates at a strategic level, and has a deep commitment to the needs of its membership.

The organisation, through the independent Appointments Panel, is seeking to fill a vacancy for an Appointed Director.

Directors are voluntary positions with a commitment to 6 meetings per year, being a combination of in-person and online. Preparedness to be an active contributor and be able to commit the time and effort required to do the job are key.

Age, gender and ethnic diversity are important to the composition of the Board, as are a range of commercial and professional skills applicants can bring to compliment the board’s Taekwon-Do experience.

The board has identified the following attributes that would be advantageous:

- Experience with Finance and Audit sub committees.
- IT experience in a senior leadership role
- Communications

Location: National

Website: www.itkd.co.nz

Term: 1-3 years. (maximum term 2 x 3 year terms).

Remuneration: Unpaid

Board Composition: 4 Elected and 3 Appointed Board Members

Contact Name: Alex Hayton, CEO, ceo@itkd.co.nz

Closes: **Monday 7 April 2025.**

The successful applicant will be required to sign a consent form, confirming they meet the qualification criteria in accordance with the Incorporated Societies Act 2022. A copy of the form is attached for applicants’ information. This does not need to be completed and submitted with the application.

Please submit your application with a CV and cover letter to ceo@itkd.co.nz who will receive applications on behalf of the Board.

Dated: 16 February 2025

Consent and certificate of officer

Section 47 Incorporated Societies Act 2022

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Society name

Registration number or NZBN (complete this field only if this consent relates to an existing society)

NOTES FOR OFFICERS

Ensure that you meet the qualification criteria for being an officer of this society before signing this consent form (see the qualification criteria on page 2). By signing this consent, you also consent to these details being added to the Incorporated Societies Register for this society. Your contact address and email address will only be visible to, and used by, the Registrar – they will not be displayed on the public register. Remember to advise the society any time these details change.

NOTES FOR SOCIETIES

You won't be asked to upload a copy of this consent and certificate to the Incorporated Societies Register but you must keep a copy in your records.

Officer's details

Provide your full legal name as it appears on a form of identification, such as your driver licence or NZ passport.

First name

Middle name(s)

Last name

Are you a member of this society? Yes

No

Contact address – This must be a street address that you use, it can't be a PO Box or DX address

Street number & name

City

Post code

Country

Contact email address

Date elected or appointed

Officer's declaration

I consent to be an officer of the above society and certify that I am not disqualified from being appointed or holding office as an officer of a society.

.....
(Signature)

Date signed

Consent and certificate of officer

Qualification criteria

Before signing this consent form, ensure that you meet the qualification criteria set out in [section 47 of the Incorporated Societies Act 2022](#).

1. Every officer of a society must be a natural person.
2. The following persons are disqualified from being elected or appointed or otherwise holding office as an officer of a society:
 - a. a person who is under 16 years of age
 - b. a person who is an undischarged bankrupt
 - c. a person who is prohibited from being a director or promoter of, or being concerned or taking part in the management of, an incorporated or unincorporated body under the Companies Act 1993, the Financial Markets Conduct Act 2013, or the Takeovers Act 1993
 - d. a person who is disqualified from being an officer of a charitable entity under the Charities Act 2005
 - e. a person who has been convicted of any of the following, and has been sentenced for the offence, within the last 7 years:
 - i. an offence under subpart 6 of Part 4 of the Incorporated Societies Act 2022
 - ii. a crime involving dishonesty (within the meaning of section 2(1) of the Crimes Act 1961)
 - iii. an offence under section 143B of the Tax Administration Act 1994
 - iv. an offence under section 22(2) of the Incorporated Societies Act 2022
 - v. an offence, in a country, State, or territory other than New Zealand, that is substantially similar to an offence specified in subparagraphs i. to iv.
 - vi. a money laundering offence or an offence relating to the financing of terrorism, whether in New Zealand or elsewhere.
 - f. a person who is subject to any of the following orders:
 - i. a banning order under subpart 7 of Part 4 of the Incorporated Societies Act 2022
 - ii. an order under section 108 of the Credit Contracts and Consumer Finance Act 2003
 - iii. a forfeiture order under the Criminal Proceeds (Recovery) Act 2009
 - iv. a property order made under the Protection of Personal and Property Rights Act 1988, or whose property is managed by a trustee corporation under section 32 of that Act.
 - g. a person who is subject to an order that is substantially similar to an order referred to in paragraph f. under a law of a country, State, or territory outside New Zealand that is a country, State, or territory prescribed by the regulations.
 - h. in relation to the society, a person who does not comply with any qualifications for officers contained in the society's constitution.
3. A natural person who is disqualified from being an officer but who acts as an officer is an officer for the purposes of a provision of this Act that imposes a duty or an obligation on an officer.